

Changes in Transportation
Salem City Schools
1226 East State St.
Salem, OH 44460
Transportation Office: 330-332-2321

If your child normally rides the bus you or your designee plan to pick the child up, please notify your child's school. Please call the school office or send a note so that the child will not be placed on the bus after school. Unless we are notified of changes, all children will be sent home by regular means. A child who normally rides the bus but is being picked up will wait inside the building for you to sign him/her out.

The **Ineligible Transportation Zone** for grades K-6 is one (1) mile and grades 7-12 is one and a half (1.5) miles. If you reside within these zones, you are **not eligible** for transportation.

All bus students will be picked up at their designated bus stop and dropped off at their designated stop. This stop must remain the same throughout the entire school year. Any and all changes involving transportation must be approved by the Transportation Supervisor. Do not send a note to school and expect your child to be permitted to alter their transportation arrangements. No changes will occur at school until we are notified by the Transportation Department of said changes. The Transportation Department number is (330)332-2321.

Students may not ride a bus that is not their assigned bus. Students are expected to ride to and/or from school on their assigned bus.

It is very important that both the school and the Transportation Department be notified of all changes in addresses and phone numbers as soon as possible. Please allow 5 working days for new transportation arrangements.